TRIBHUVAN UNIVERSITY
FACULTY OF MANAGEMENT
Office of the Dean
2015

BTTM / First Semester / MGT 311: Principles of Management
Candidates are required to give their answers in their own words as far as practicable.

Attempt ALL questions

Group “A”

Brief Answer Questions:

1. Define management.
2. Mention the managerial roles.
3. What is planning premises?
4. List the types of organizational structure.
5. Give any four qualities of an effective leader.
6. List any four purposes of controlling system.
7. Define TQM.
8. Mention any four factors affecting quality control.
9. Give the meaning of OD.
10. What is work force diversity?

Group “B”

Short Answer Questions:

11. What is planning? Explain the steps in the planning process.
12. What are the emerging issues in organizational design? Explain.
13. Define communication. Explain the network of communication in an organization.
14. What is motivation? Explain the techniques of motivation.
15. What is controlling? Explain the essentials of effective control.
16. Describe the key ways to overcome resistance to change in an organization.

Group “C”

Comprehensive Answer Questions:

17. "Leadership is the main factor for organizational management". In light of this statement explain the different leadership styles with merits and demerits.
18. "Organizing is the process of balancing the authority and responsibility in the management of enterprise". Depending in this, explain the process of authority delegation.